



Career Opportunity:

Maintenance Manager (Victoria Harbour)

At Tapestry, we create thriving and connected communities where individuals experience healthy and fulfilled lives, exceptional quality food, and above all personalized service to suit individual needs. The Maintenance Manager is a key leadership position at our exceptional new community on Vancouver Island, Tapestry at Victoria Harbour, which will open its doors to residents in early 2021. Reporting to the General Manager, the Maintenance Manager is responsible for the overall general maintenance and servicing of our community building, including the interior and exterior, as well as landscaping. The Maintenance Manager will work closely with the General Manager and the rest of the Management Team as they prepare to open the community next year.

Experience & Qualifications:

- Diploma/degree from a vocational school or facility management certification is preferred
- Minimum of five to seven years of hands-on supervisory experience
- Minimum of five years work in related maintenance area
- Understanding of Fire/Life Safety, HVAC, electrical, hydraulic, mechanical and property management systems related to building functionality
- Skilled in project management, including the preparation, planning, delegation, execution and follow-up of project implementations
- Solid understanding of (and experience with) elevator maintenance systems
- Able to assess the requirement for, and then carry-out inspections and repairs
- Experience establishing, implementing and working through Preventative Maintenance programs, and maintaining maintenance logs and daily activity reports
- Working knowledge of Microsoft Office Suite products
- CPR, First Aid and WHMIS Certification
- Valid Driver's License (Class 4 preferred)
- Experience opening/launching a new property is beneficial
- Excellent communicator; service-focused with a strong bias for action and commitment to continuous improvement to maximize employee engagement and resident satisfaction

Tapestry offers a competitive total compensation package (salary and benefits) and the opportunity to work in an exceptional community environment. If you are looking for an exciting challenge and the chance to be part of Tapestry's newest community on Vancouver Island, we look forward to hearing from you!

To apply:

Please send a resume and cover letter to **Barry Wills, General Manager at BWills@DiscoverTapestry.com**. As an employee, if you recommend a qualified candidate that we hire, you will be eligible for an Employee Referral Program award!

Posted: June 18, 2020

*We create memorable moments in thriving, connected communities
where individuals experience healthy and fulfilled lives.*